

Easy Setup Guide (1)



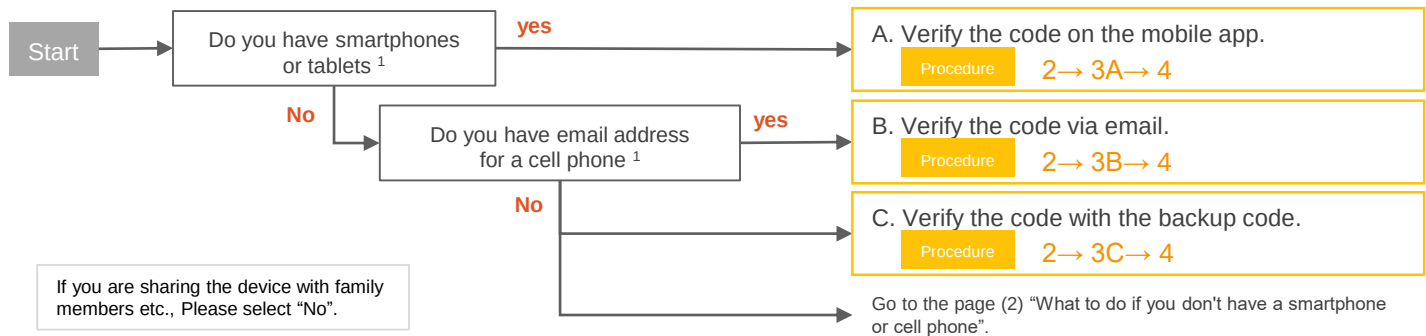
Instruction webpage
(HIRODAI ID)

What is multi-factor authentication for HIRODAI ID?

- ✓ A Hirodai ID is a staff number, student number, or user registration card number (e.g., B259999)
- ✓ Login to **My Momiji**, **Iroha**, **HIRODAI moodle**, etc.
- ✓ When accessing from off-campus, authentication by a second factor (a device different from the computer) is required.

The setting depends on the device used as the second factor. Please prepare your smartphone, cell phone, or other second devices.

1 Decide the second factor you use

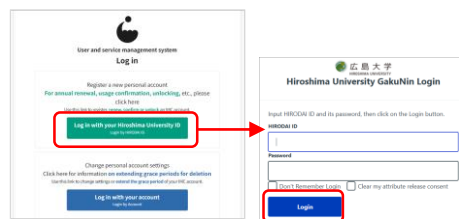


2 Setup Multi-Factor Authentication using your personal computer

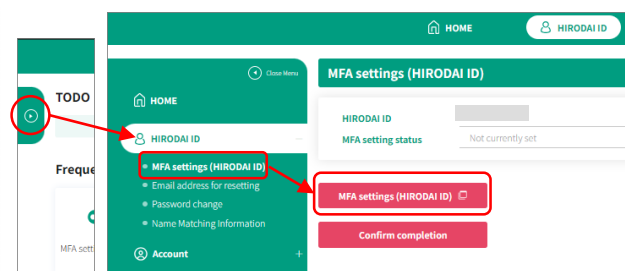
Access the **User and service management System** with your computer browser.

① Access the following URL

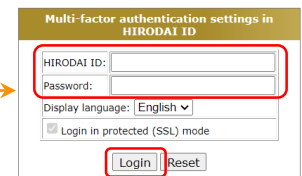
<https://reg.huc.hiroshima-u.ac.jp>



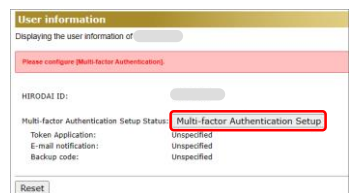
② Click [Login by HIRODAI ID]
Login with HIRODAI ID and Password



③ Click the triangle arrow in the upper left corner
→ Click [HIRODAI ID] → Click [MFA settings(HIRODAI ID)]
→ Click [MFA settings(HIRODAI ID)]



④ Change [Display language: English]
Login with HIRODAI ID and password



⑤ Click [Multi-Factor Authentication Setup]

IF you log in from an off-campus network and the message "MFA has not been setup yet." is displayed, click on the red font "MFA setup page" and set it from ④.

Next, proceed to the settings for either 3A, 3B, or 3C.

3A Set up with the mobile app

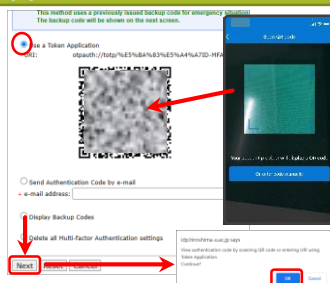
Download the app and read the QR code.



Download



① Install [Microsoft Authenticator].



② Launch the application → Add
→ Work or school account
→ Scan the QR code.
[広大ID MFA] is displayed in the application

③ Check [Use a Token Application] on the setup screen → [Next] → [OK]

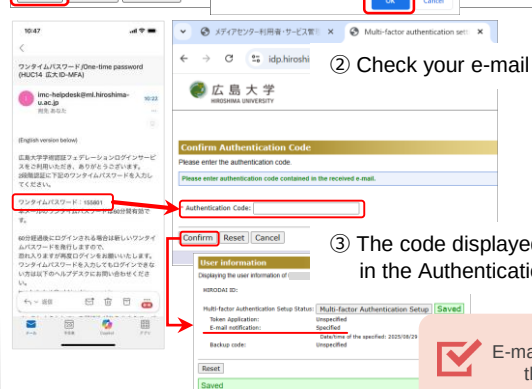
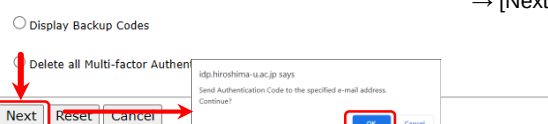
④ The code displayed on the application (6 digits) in the Authentication Code field to confirm.

Token Application: [Specified], the setting is complete.

3B Set up with the email address

Specify the email address (except for a HIRODAI Mail) to receive the code.

① Check [Send Authentication code by e-mail]
→ Enter your email address
→ [Next] → [OK]



③ The code displayed on the e-mail (6 digits) in the Authentication Code field to confirm.

E-mail notification: [Specified], the setting is complete.

Easy Setup Guide (2)

3C Get the backup code

The backup code is to allow you to log in even if you cannot authenticate your phone app or authenticate via email.

① Check [Display Backup Codes]
→ [Next] → [OK]

② Record the 10 codes that are displayed.
(Please be sure to take notes. You will not be able to review them later.) → Click [Back]

Backup code: [Specified], the setting is complete.

4 Confirm the MFA configuration after set up

Finally, let's confirm whether multi-factor authentication actually works.

Multi-factor authentication will be **skipped when you access from the campus network**, so please use an off-campus network (such as home or tethering from smartphone, eduroam, etc.) to check the operation.

① Access the User and service management System, Click [Login by HIRODAI ID]

② Login with HIRODAI ID and password.

③ Select [Authentication method].

④ Authenticate with the second factor

[Token Application]

[E-mail notification]

[Backup code]

⑤ Enter the code to complete the login.

When in trouble

- Is there any way to check the current multi-factor authentication status?
 - ✓ If you are prompted to enter a code after entering your password when logging in to IROHA or MOMIJI from an off-campus network (such as home or smartphone tethering), the setting is enabled.
- What should I do if I change my phone?
 - ✓ You will need to change the authentication method. You will need to change the authentication method. If you are on the campus network (HU-CUP, etc.), the second factor will be skipped, so please connect to the campus network and change the authentication method.
- How do I disable multifactor authentication setting?
 - ✓ Select [Turn off multi-factor authentication] according to "Section 2. Enable Multi-Factor Authentication using your personal computer".



IMC FAQ Site

What to do if you don't have a smartphone or a cell phone

Multi-factor authentication can be performed using an extension of the web browser of the computer being used.

Please use this service **only if you set a login password on your computer and manage it well so that it cannot be used by others.**

FAQ page

https://help.media.hiroshima-u.ac.jp/index.php?solution_id=1170